

Government of Pakistan  
Ministry of Water and Power  
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**TENDER NOTICE**

Ministry of Water and Power invites sealed tenders from well-reputed firms registered with Income Tax and Sales Tax departments, stationed at Islamabad/Rawalpindi (preferably based at Islamabad) for the supply of various stationery and Miscellaneous items for one year duration (FY 2016-17)

The tender documents containing detailed information terms and conditions etc. are available on the website of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Ministry of Water and Power ([www.mowp.gov.pk](http://www.mowp.gov.pk)). These documents can also be obtained from office of the undersigned on any working day.

The tenders will be received latest by 27<sup>th</sup> June, 2016 at 10:30 A.M and will be opened on the same day at 11.00 a.m. in the Committee Room, Ministry of Water and Power.

**General Terms and Conditions:-**

1. Samples of the Paper, Fax Roll, Envelopes, File Flappers, File Boards, and other items should accompany the tender, which will be returned to the firm in case of non-acceptance of the tender.
2. Only those firms may send their tenders that can supply stores on the given time and spot to this Ministry having the facility of telephone and transport.
3. An Affidavit that the firm has never been black-listed by any Ministries/Divisions/Department/Organization of the Government of Pakistan.
4. Rates offered in the tender shall be valid upto 30<sup>th</sup> June 2017.
5. Security deposit of Rs. 100,000/- in the shape of bank draft in favour of the undersigned should be enclosed with the tender which will be refundable in case of non-acceptance of tender. Tenders not supported with the bank draft shall not be entertained.
6. The firms should have a minimum of (10) ten years' experience in supply of stationery items and should have a proper stationery shop at Islamabad/Rawalpindi.
7. The firm should be registered with Income Tax and Sales Tax Departments (Registration Numbers should be clearly mentioned and valid documentary evidence should be attached.
8. Submission of any false statement/documents including concealing of information is likely to disqualify the bidder.
9. The Ministry reserves the right to reject any or all bids as per Rule No. 33 (1) & 27 of PPRA Rules 2004.
10. Bids which are found to be incomplete or without samples of items quoted by the bidders would be rejected.

**(Muhammad Anwar Khan)**  
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